



VISHAL JUNNAR SEVA MANDAL'S
**VISHAL INSTITUTE OF PHARMACEUTICAL
EDUCATION & RESEARCH**

Dr. S. L. Jadhav
Principal

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P.C.I. Inst. Code : PCI-2620 | D.T.E. Inst. Code : 6361 | University I.D. No. : CPHP012670

**6.3.5- Performance appraisal system for teaching & non-
teaching staff- Sample copy**

Criterion 6- Governance, Leadership & Management

PERFORMANCE APPRAISAL (Non-Teaching)

For academic year 20 -20

NAME OF STAFF: _____

DEIGNATION: _____

Particulars	Max Mark	Marks Obtained	Verified marks
Job Knowledge & Skills	10		
Workshop attended	10		
Teamwork	10		
Involvement in extracurricular activities	10		
Leave record	10		
Examination work	10		
ISO work	10		
Loyalty to institute	10		
Uses and maintains equipment properly.	10		
Supports safety by keeping the workplace clean and safe.	10		
Total	100		

Outstanding	Excellent	Very good	Good	Average	Poor
100-81	80-71	70-61	60-51	50-34	Below 34

Overall grade:

Remark of Principal:



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SELF APPRAISAL REPORT (Teaching faculty)

For academic year 20 -20

NAME OF FACULTY: _____

DESIGNATION: _____

DEPARTMENT: _____

Particulars	Max Mark	Marks Obtained	Verified marks
Research project(at least one project)	10	Poor	
Research publications (5 marks per publication)	10		
Seminar/ conference attended (5 marks per seminar)	10		
Research guidance (5 marks per student)	10		
Involvement in extracurricular activities	10		
Leave record	10		
Examination work	10		
Academic work/ ISO record	10		
Loyalty to institute	10		
Approach towards work	10		
Total	100		

Outstanding	Excellent	Very good	Good	Average	Poor
100-81	80-71	70-61	60-51	50-34	Below 34

Overall grade:

Remark of Principal:


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