



### 6.3.2

**Percentage of teachers provided with financial support to attend conference/ workshops and towards membership fee of professional bodies during last five years**

**Policy Document on providing financial support to teachers**



**VISHAL JUNNAR SEVA MANDAL'S**  
**VISHAL INSTITUTE OF PHARMACEUTICAL**  
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**POLICY DOCUMENT FOR FINANCIAL ASSISTANCE TO FACULTY**

**Aim:**

1. To promote faculty for publishing research papers and poster presentations in national and international seminars.
2. To support the faculty for attending workshops/FDP for extension of teaching- learning activities to benefit the students.
3. To encourage faculty to broaden their research activities.

**Policy:**

1. To benefit the financial assistance, faculty shall apply in advance with the relevant program documents.
2. The academic and administrative workload shall be adjusted before applying for the same.
3. The fulltime faculty of the institute is provided with the financial assistance for attending seminars / workshops/FDP etc. (Only TA and Registration fees for the said event shall be paid).
4. There shall not be any DA paid to faculty for attending such program, instead the duty leave shall be granted for the said period of program.
5. In case the event is local i.e. within 30 km from college premises, only registration fees (No TA) for the event shall be granted.
6. The payment shall be made to faculty, only on producing valid receipts of the registration fees and TA forms along with application of the staff sanctioned by principal.
7. The faculty receiving research patent shall be granted up to 50% of fees as a financial assistance for the same, on producing relevant receipts sanctioned by principal.
8. The principal reserves right to change any of the above clauses at any time without intimation.

**PRINCIPAL**

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Page 1 of 1